How to Schedule an Appointment on the Student Health Portal

1. Go to shac.usciences.edu
2. Enter your login information. If you have not used this system before, you will need to register.
3. Go to “Appt. Scheduling” on the menu bar and click “Schedule Appt.”

4. Read the Terms of Use. Click the checkbox if you accept the terms.

5. Choose an appointment date, select a reason for appointment from the list, and click “Search.”
6. Select an appointment time

7. Click “OK” to confirm your appointment

8. If you need to cancel your appointment, go to “View Appointments.”

9. Click the link to cancel your appointment and then click “OK.”