

## 2018-2019 Verification Worksheet

Your 2018-2019 Free Application for Federal Student Aid (FAFSA) was selected for review in a process called verification. You must complete and sign this worksheet, attach any required documents and submit them to USciences Financial Aid Office. Due to federal regulation, NO Federal or need based aid will be disbursed for a student until the verification process is complete.

### Student's Information

Last Name	First Name	M.I.	USciences ID Number
Street Address (include apt. number)			Date of Birth
City	State	Zip Code	Email Address
Home Phone Number (include area code)			Alternate or Cell Phone Number

### Household information

**List the people in your household, including:**

- Yourself and your spouse, *if applicable*
- Your children/step-children, *if applicable*
- **Dependent students:** Your parent(s)/step-parent or parents who are not married but reside together (do not include a parent not living in household due to separation or divorce).
- **Dependent students:** Your parent's children if they receive more than half of their support from your parents from July 1, 2018 through June 30, 2019, or if the other children would be required to provide parental information if they were completing a FAFSA. Do not include foster children.
- Other people who currently live with you or your parents, AND receive more than half of their support from you or your parents and continue to do so from July 1, 2018 through June 30, 2019.

Full name of family member	Age	Relationship to USci Student	Name of College <small>for any family member who will be working toward a degree at least half-time during the 2018-2019 academic year (do not include parents or high school students)</small>
		Self	USciences

## U.S. Income Tax Return Status

Place a check mark in the appropriate boxes below for you and your parent(s). If you **did not** file a tax return, please complete the source of income boxes and submit Federal W-2s if applicable.

**\*\*\*\*\*NOTE : The Get Transcript Online is not available to new users. You must contact the IRS and request to have the Tax Return Transcript mailed to you \*\*\*\*\***

### Student Parent(s)/Spouse

- Yes, I filed a 2016 U.S. Income Tax Return and used the IRS Data Retrieval Tool on the FAFSA and did not make any changes to the data. **Forward ALL 2016 W-2 and 1099 forms.**
- Yes, I filed a 2016 U.S. Income Tax Return and am attaching a **Federal Tax Return Transcript** and all **2016 W-2 and 1099 forms.**
- (Tax Return Transcripts must be requested directly from the IRS by visiting [www.IRS.gov](http://www.IRS.gov) or by calling 1-800-908-9946.)**
- No, I did not file a U.S. Income Tax Return and I am not required to file a tax return.

**\*\*Dependent Students who did not and are not required to file a 2016 tax return:** Indicate the amount you earned in 2016. If you did not have any earnings in 2016, you must enter \$0 under "Amount". Submit with all **2016 W-2 / 1099 forms** you received.

Dependent Student's Source of Income	Amount (attach W-2 if received income)

**\*\*Parents or Independent Students who did not and are not required to file a tax return for 2016:** Request a "**Verification of Non-Filing Letter**" from the IRS at [www.IRS.gov](http://www.IRS.gov) or 1-800-908-9946, documenting your status as a non-filer, and submit with copies of your **2016 W-2 /1099 forms.**

## Other Untaxed Income

List below any untaxed income (i.e. Payments to tax-deferred pension and / or retirement savings plans, IRA deductions and payments to self-employed SEP, SIMPLE, Keogh and other qualified plans from IRS, child support received for any of your children.) Don't include foster care or adoption payments.

Student	Source of Income	Amount	Parent/Spouse	Source of Income	Amount

## Certification and Signature

Each person signing below certifies that all of the information reported is complete and correct.

**WARNING: If you purposely give false or misleading information you may be fined, be sentenced to jail, or both.**

\_\_\_\_\_  
Student's Signature (Required)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent's Signature (Required) OR Spouse's signature, if applicable

\_\_\_\_\_  
Date