

## 2017-2018 Verification Worksheet

Your 2017-2018 Free Application for Federal Student Aid (FAFSA) was selected for review in a process called verification. You must complete and sign this worksheet, attach any required documents and submit them to USciences Financial Aid Office. Due to federal regulation, NO Federal or need based aid will be disbursed for a student until the verification process is complete.

### Student's Information

Last Name	First Name	M.I.	USciences ID Number
Street Address (include apt. number)			Date of Birth
City	State	Zip Code	Email Address
Home Phone Number (include area code)			Alternate or Cell Phone Number

### Household information

**List the people in your household, including:**

- Yourself and your spouse, *if applicable*
- Your children/step-children, *if applicable*
- **Dependent students:** Your parent(s)/step-parent or parents who are not married but reside together (do not include a parent not living in household due to separation or divorce).
- **Dependent students:** Your parent's children if they receive more than half of their support from your parents from July 1, 2017 through June 30, 2018, or if the other children would be required to provide parental information if they were completing a FAFSA. Do not include foster children.
- Other people who currently live with you or your parents, AND receive more than half of their support from you or your parents and continue to do so from July 1, 2017 through June 30, 2018.

Full name of family member	Age	Relationship to USci Student	Name of College for any family member who will be working toward a degree at least half-time during the 2017-2018 academic year (do not include parents or high school students)
		Self	USciences

**U.S. Income Tax Return Status**

Place a check mark in the appropriate boxes below for you and your parent(s). If you **did not** file a tax return, please complete the source of income boxes and submit Federal W-2s if applicable.

**\*\*\*\*\*NOTE—as of 3/15/2017, the IRS DRT is NOT AVAILABLE for use by FAFSA applicants. If you did not use the DRT, you MUST request a Tax Return Transcript from the IRS.\*\*\*\*\***

**Student Parent(s)/Spouse**

- Yes, I filed a 2015 U.S. Income Tax Return and used the IRS Data Retrieval Tool on the FAFSA and did not make any changes to the data.
- Yes, I filed a 2015 U.S. Income Tax Return and am attaching a Federal Tax Return Transcript.  
(Tax Return Transcripts must be requested directly from the IRS by visiting www.IRS.gov or by calling 1-800-908-9946.)
- No, I did not file a U.S. Income Tax Return and I am not required to file a tax return.

**\*\*Student:** Complete a USciences Non-Tax Filer’s Statement, and submit with **2015 W-2 forms**

**\*\*Parents:** Request a “**Verification of Non-Filing Letter**” from the IRS documenting your status as a non-filer, and submit with copies of your **2015 W-2 forms**.

Student	Source of Income	Amount	Parent/Spouse	Source of Income	Amount	

**Other Untaxed Income**

List below any untaxed income (i.e. Payments to tax-deferred pension and / or retirement savings plans, IRA deductions and payments to self-employed SEP, SIMPLE, Keogh and other qualified plans from IRS, child support received for any of your children.) Don’t include foster care or adoption payments.

Student	Source of Income	Amount	Parent/Spouse	Source of Income	Amount	

**Certification and Signature**

Each person signing below certifies that all of the information reported is complete and correct.

**WARNING: If you purposely give false or misleading information you may be fined, be sentenced to jail, or both.**

\_\_\_\_\_  
Student’s Signature (Required)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent’s Signature (Required) OR Spouse’s signature, if applicable

\_\_\_\_\_  
Date